

Consent Form

This form grants permission to the Ministry of Education to use photographs, video and audio recordings of you, or your child, artwork literary (written) work produced by you or your child.

1. INTENDED USE:



Tick the type of use this consent form is being used for.

Fill in the name of the Ministry project or publication.

☐ Photography ☐ Video ☐ Audio ☐ Artwork ☐ Literary (Written) work

Project PLEASE PRINT

2. PERSONAL DETAILS:



The person being photographed, filmed, recorded or providing artwork. **A consent must be filled out and signed by or on behalf of anyone who is identifiable in a photograph, a video or an audio recording.**

Name PLEASE PRINT

Ethnicity PLEASE PRINT Age

School PLEASE PRINT Gender

3. CONSENT:



This section must be filled out and signed by the parent or legal guardian of the person named above if that person is under the age of 16 years.

*Photo thumbnail
(Internal use only)*

I, PLEASE PRINT

give the Ministry of Education permission to use the photo/video/audio recording/artwork of the person detailed above.

☐ I give this permission as the parent or legal guardian because the person named above is **under the age of 16 years** (Please tick box)

☐ I have read and understand the 'Terms of Use' of this consent as listed below (Please tick box)

Email

Signature Date

4. PLEASE RETURN: Once completed, please return your completed form to the school/photographer/producer/photo shoot organiser.

TERMS OF USE:

Permission is given by/on behalf of the person named above (Section 1) for their still image(s)/photo(s) or video image or audio recording of their voice or artwork to be used in any Ministry of Education (or Ministry of Education-supported) promotional material or channel.

Promotional material or channel covers both Ministry of Education print publications and electronic media, i.e. websites or social media accounts.

Photos

- » Photos may be edited or formatted for print or online.
- » Still images are held by the Ministry under © Crown Copyright.

Video and Audio

- » Video and audio recordings may be edited and published online.
- » Video and audio recordings are held by the Ministry under © Crown Copyright.

Artwork

- » This consent gives the Ministry of Education a licence to use the image (if included in a photo/video).
- » You or your child retain the copyright.

Literary (written) work

- » This consent gives the Ministry of Education a licence to use the image (if included in a photo/video).
- » You or your child retain the copyright.

Respecting your privacy

- » The personal details provided in Section 1 are confidential and will be stored securely by the Ministry. These personal details are not accessible to users of the online library.
- » You have the right to access and request correction of your personal information.
- » You have the right to request, in writing, that the Ministry stop further use of your photos/video/artwork.

For more information, contact the Ministry of Education, Communications, Design Team
Email: visual.identity@education.govt.nz Phone: 04 463 8000 www.education.govt.nz